Auto Theft Statement Guideline

Prior to going out to interview the insured, you may want to ask the adjuster if they need any releases signed. Most companies will request a financial release and a general release. These allow the investigator and/or the adjuster to obtain detail financial and employment records, etc.

These are just sample questions that you may ask during your investigation. By no means is this list all inclusive but it will give you a good basis to begin your investigation. Again, keep your adjuster up to date and more questions may arise as you two discuss the status of your investigation.

Name (have them provide picture identification):


Date and place of birth:


Social Security number:


Current address:


Prior address:


Who resides with you?:


Spouses name if applicable (if a female then get the maiden name):


Divorces:
Education level:

______________________________________________________________

Military status:

______________________________________________________________

Employment – Length: ________________________________

Rate of pay: ________________________________

How often paid: ________________________________

Prior employer:

______________________________________________________________

Other source of income:

______________________________________________________________

Do you have any criminal record?

______________________________________________________________

Do you have any civil suits/judgments?

______________________________________________________________

Do you have any Bankruptcy?

______________________________________________________________

Do you have any debt collections owed?

______________________________________________________________

Do you have any prior claims?

______________________________________________________________

Do you have any pending claims?

______________________________________________________________
Are all debt owed?

The time vehicle was last seen?

Who has the keys?

How many numbers of keys are there?

Is there a security system on the vehicle?

Where was the vehicle parked?

Were there any witnesses?

Is there any suspects? If someone is named then ask why:

Are there photos of the vehicle?

Are there receipts/invoices for recent work such as oil change, etc..?

Where is the title?
When was the vehicle purchased and how (loan, cash, etc) if private sale then get prior owner info:

________________________________________________________________

Is the loan payment late?

________________________________________________________________

How the loan is paid (cash, check, and credit card?)

________________________________________________________________

Is there or has there been any threat of repossession?

________________________________________________________________

Has there been any past repossession?

________________________________________________________________

Do you have credit card debt?

________________________________________________________________

Were the police contacted? What department?

________________________________________________________________

What was the reporting officer’s name?

________________________________________________________________

The Case or Report number:

________________________________________________________________

Has the vehicle been recovered?

________________________________________________________________

If so, is anything missing?

________________________________________________________________
Have you had any recent problems with the vehicle?

_________________________________________________________________

Has the vehicle ever been wrecked or damaged?

_________________________________________________________________

Do you let others drive the vehicle?

_________________________________________________________________

Where are the keys kept?

_________________________________________________________________

Is there a key hidden on the vehicle?

_________________________________________________________________

Is the vehicle collateral for another loan?

_________________________________________________________________

If so, where is the loan from and what is it for?

_________________________________________________________________

Has the vehicle passed inspection?

_________________________________________________________________

Who discovered the vehicle was missing?

_________________________________________________________________

Was the vehicle locked?

_________________________________________________________________

Did you go out and search for the vehicle?

_________________________________________________________________
Describe your activities prior to the theft?

________________________________________________________________

Where were you going and Why?

________________________________________________________________

How often do you drive the vehicle?

________________________________________________________________

How many miles were on it?

________________________________________________________________

Has the vehicle been for sale? If so, how much and why:

________________________________________________________________

Who was the prior insurance carrier? Obtain information:

________________________________________________________________

Has this vehicle ever been stolen before?

________________________________________________________________

How do you think the vehicle was stolen?

________________________________________________________________

Is there anything you want to add to this statement?

________________________________________________________________

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